

# Midway Public School #128

3202 33rd Ave NE  
Inkster, ND 58244

## School Medications Program

Changes to state law and recommendations from the North Dakota School Boards Association will be leading to changes in the way medications for students are handled at Midway Public School. At first these changes may seem cumbersome but they are necessary to help ensure that medications are being safely and appropriately dispensed at Midway. This brochure attempts to explain the changes that are being made. With everybody's cooperation, this process will work to enhance the safety of students at Midway Public School.



### District Obligations

The School District must:

- Designate and train personnel to safely store and dispense medications;
- Check information forms for completeness and accuracy;
- Safely store and dispense medications;
- Keep accurate records;
- Work with administration to properly destroy any outdated medications not picked up after parents have been notified.

**The District reserves the right to refuse to dispense any medications when a parent asks the school to dispense medications in an unsafe manner.**

**The District also reserves the right to contact a medical professional if there is suspicion that the instructions provided by a parent/guardian are not accurate. Confidentiality will be preserved in such instances.**

### Self Administration / Asthma

For the safety of all students, all medications must be registered and kept in the school office except for the following:

- Cough drops (the student may not share with other students)
- Inhalers needed for emergency purposes
- Epipens needed for emergency purposes
- Nebulizers need for emergency purposes

In the case of inhalers, epipens, and nebulizers, the parent/guardian must still fill out and submit the form "FOR SCHOOL TO ADMINISTER MEDICATION or SELF ADMINISTRATION" (form #2) so that the office staff has information that would be needed in case of an emergency.

The District accepts no responsibility or liability for students who self-administer.

### Other

Parents/guardians should work with coaches and advisors to ensure the safety of their children on trips. Coaches and advisors may not have received the required training and will not be held liable for mistakes resulting from good faith efforts.

All rules and policies relating to a Drug Free Environment are still in force.

**Midway Public School #128**  
 3202 33rd Ave NE  
 Inkster, ND 58244  
 Phone: 701-869-2432  
 Website: [www.midwayk12.org](http://www.midwayk12.org)

{ Te1: 701-869-2432 }



# School personnel are not allowed to give shots.

## ND CENTURY CODE REFERENCES:

NDCC 15.1-19-23

NDCC 15.1-19-16

The North Dakota School Boards Association has used these legal references to develop a policy and procedures to enhance the safe distribution of medications in



schools. Even something as simple as cough drops can present health dangers. Allergies and the possibility of medications being incompatible present additional dangers.

### Midway Public School #128

3202 33rd Ave NE  
Inkster, ND 58244

Phone: 701-869-2432  
Website: [www.midwayk12.org](http://www.midwayk12.org)

## New Procedures

The following changes will go into effect on January 2, 2014

- The waiver that many parents signed at registration will no longer be in effect and no medications will be provided by the district. All medications must be provided by the parents/guardians.
- Medications should be delivered to the school office by a parent/guardian. When a parent/guardian cannot deliver the medication, it may be sent with that student but a parent/guardian must contact the school office in advance. The parent/guardian must also have a completed authorization form which will be available on the Midway website. Information required on the form includes:
  - Student identifying information;
  - Emergency contact information;
  - Documentation of known allergies;
  - Known medication side effects and reactions;
  - Medication name, dosage and method to be taken.**Prescription Drugs** require written authorization and instructions from a health care provider detailing how, when and how long to provide the medication.

- Duration of request;
- Storage instructions;
- Authorization to self-administer if applicable;
- Confidentiality waiver.
- Consent to authorize school medication providers to dispense the medication;
- Agreement by the receiving student to comply with the rules, report any reactions to the medications and, if authorized to carry medication, keep the medication secure.
- Medications must be in the original container and labeled with important identifying information and instructions including:
  - Student's name;
  - Date of birth;
  - Dosage information;
  - Administration instructions;
  - Storage instructions
- It's recommended that the first dose of any new medication be administered at home for proper observation of any adverse effects.
- A new form must be submitted for each medication.

