

# MIDWAY PUBLIC SCHOOL DISTRICT NO. 128

**PHONE: 701-869-2432**

**3202 33<sup>RD</sup> AVENUE NE  
INKSTER, NORTH DAKOTA 58233**

**FAX: 701-869-2688**

**BOARD OF EDUCATION**

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"HOME OF THE MONARCHS"

## APPLICATION FOR EMPLOYMENT

Midway Public School is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

(PLEASE PRINT OR TYPE)

Position Applying For:

Date of Application:

Last Name	First Name	Middle Name
Address:		
City:	State:	Zip:
Telephone Number(s):		email address:

Best Time to Contact you at home is \_\_\_\_\_:\_\_\_\_\_ A.M. P.M.

Have you ever filed an application with us before? Yes \_\_\_ No \_\_\_  
If yes, give a date \_\_\_\_\_

Have you ever been employed with us before? Yes \_\_\_ No \_\_\_  
**If yes, give a date \_\_\_\_\_**

Are you currently employed? Yes \_\_\_ No \_\_\_  
May we contact your present employer? Yes \_\_\_ No \_\_\_

Supervisor's name and phone number: \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes \_\_\_ No \_\_\_  
 (Proof of citizenship or immigration status will be required upon employment)

Do you qualify for Veterans' Preference? (documentation required) Yes \_\_\_ No \_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_

Do you have any pending criminal charges against you? Yes \_\_\_ No \_\_\_

Date available for work \_\_\_\_/\_\_\_\_/\_\_\_\_

**EDUCATION**

School	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Undergraduate College/Technical School				
Graduate/Professional				
Other (Specify)				

**WORK EXPERIENCE**

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dates Employed	Work Performed
Address	From/ To	
Telephone Number(s)	Hourly Rates salary	
Starting/Present Job Title	Starting   Final	
Supervisor		
Reason for Leaving		May we Contact? Yes No

Employer	Dates Employed	Work Performed
Address	From/ To	
Telephone Number(s)	Hourly Rates salary	
Starting/Present Job Title	Starting   Final	
Supervisor		
Reason for Leaving		May we Contact? Yes No

Employer	Dates Employed	Work Performed
Address	From/ To	
Telephone Number(s)	Hourly Rates salary	
Starting/Present Job Title	Starting   Final	
Supervisor		
Reason for Leaving		May we Contact? Yes No

Comments: Include explanation of any gaps in employment.

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Describe any specialized training, apprenticeship, job-related skills, military training, professional, trade, or business activities.

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State any additional information you feel may be helpful to us in considering your application.

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Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities involved in such a job or occupation has been given.

\_\_\_\_\_ Yes \_\_\_\_\_ No

**Personal /Professional References**

Name	Phone Number	Best Time to Call	Occupation
1.			
2.			
3.			

**Applicant's Statement**

I certify that answers given herein are true and complete.

I agree to a background check to be completed by the North Dakota Bureau of Criminal Investigation if I am offered this job. Yes \_\_\_\_\_ No \_\_\_\_\_

Updating of federal records is contained in 28 CFR 16.34.

This job will remain open until an acceptable applicant is found and employed. This application for employment shall be considered active for 45 days beyond the date that the job is filled.

I hereby understand and acknowledge that, unless otherwise defined by law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by a written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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**Point Distribution:** Each candidate will be given points up to the amount indicated below in each category.

Training= 50 points

Experience= 30 points

References= 15 points

Veterans' Preference= 5 points