

## **BOARD COMMUNICATION WITH THE PUBLIC**

Guidance for responses to make when approached by the public about a school/district related concern:

- Explain that individual Board members have no authority to act on behalf of the Board.
- Explain that because Board members serve as the “jury” when a licensed staff member (e.g., teacher, principal, or superintendent) is being considered for nonrenewal or discharge, Board members must maintain their impartiality in the event of such a hearing. Consequently, Board members must not hear complaints about licensed staff.
- Explain that the Board has developed complaint policies/procedures (KACA/KACB) to handle public concerns and complaints and refer the complainant to the appropriate source under policy for further investigation.